



COPYRIGHT AGENCY LIMITED®

# Copyright Express

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## More information

Copyright Agency Limited  
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Sydney NSW 2000

Tel: 1800 066 844  
Fax: +612 9394 7601

Email: [info@copyright.com.au](mailto:info@copyright.com.au)  
Website: [www.copyright.com.au](http://www.copyright.com.au)

## What is Copyright Express?

Need to copy on a one-off basis? Can't afford the time and expense of searching out the copyright owner's permission? Copyright Agency Limited's (CAL) Copyright Express service is the answer.

Copyright Express caters for organisations that need to conduct one-off copying in a cost-effective and timely manner, minimising the risk of legal action for copyright infringement. It allows organisations to obtain copyright clearances for one-off copying at an affordable price.

For example, if your organisation needs to photocopy a large number of newspaper or journal articles, or part of a book for distribution, Copyright Express may be the best way to sort out your copyright permissions.

## Do I need Copyright Express?

Copyright Express can assist if you are:

- an organisation that copies regularly and holds a CAL photocopy licence, but occasionally needs to copy outside the terms of that licence; or
- an organisation that doesn't have a CAL licence and only copies sporadically.

## Are you a licence holder?

### I have a CAL copying licence

Copyright Express allows you to copy outside the limits of your licence. For example, if you are operating under a statutory copying agreement, or a CAL CopyrightAccess licence, and need to copy more than 10% or one chapter of a work, you can use Copyright Express to gain permission.

### I don't have a CAL copying licence

Copyright Express is a flexible and cost-effective way for organisations to organise permissions for infrequent copying.

If you need to copy on a more regular basis, it may be more cost-effective to take out another type of CAL licence that allows a wider range of copying.

For more information contact CAL on tel: +612 9394 7600 or email [copy@copyright.com.au](mailto:copy@copyright.com.au)

## What can I copy under Copyright Express?

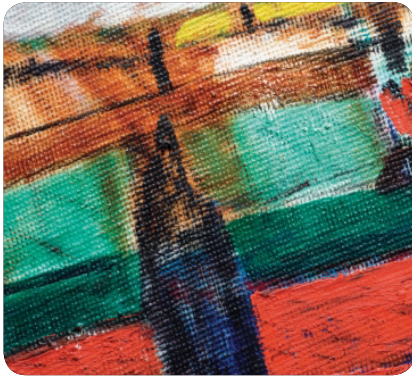
You can either photocopy or digitally reproduce works represented by CAL under Copyright Express. CAL represents a wide range of creators and publishers whose works include books, journals, newspapers articles, photographs, surveying maps and statistical reports. So whatever your copying need, chances are Copyright Express is the answer.

## How much will I pay for my copying?

Copyright Express is the most affordable method available to legally copy or reproduce one-off documents. Cost is determined on a case-by-case basis, with the minimum transaction fee being \$50 plus GST.



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## How does it work?

Copyright Express has been designed with speed and simplicity in mind. Here's how it works.

### Step one:

You can send an email to [copy@copyright.com.au](mailto:copy@copyright.com.au) or register online by visiting <http://express.copyright.com.au> to enter Copyright Express. You'll need a username and password to use the service. Registering is easy and can be done online.

### Step two:

Enter your request. To ensure speedy processing you'll need to tell us whether you want to photocopy or digitally copy the work. You also need to tell us what type of work it is.

### Step three:

Next enter the title, author and publisher details of the work, and the total amount of pages you wish to copy. We also need to know how many copies you intend to make and how you wish to use the material.

### Step four:

Submit your request.

## How long does it take to receive a permission?

CAL guarantees to turn around most requests within 72 hours. Even in cases where permission cannot be granted, CAL will notify you within this time.

## What if I don't want to use Copyright Express?

An alternative to using Copyright Express is to approach the rightsholder directly. This could amount to many wasted hours of administrative work for your staff and fruitless searches to actually find the copyright owner. Can your organisation afford to finance dead time?

## Don't risk your reputation

Remember, copying without a licence, or outside the terms of your licence, carries with it a number of risks. Under the *Copyright Act 1968* permission must be sought before you can copy protected material. If you copy without this permission your organisation could face legal action for copyright infringement. This could not only lead to financial penalties, but could also generate negative publicity for your organisation.

Why risk your reputation over one-off copying when CAL can provide you with a cost effective and simple solution for your needs?

## Who is CAL?

Copyright Agency Limited (CAL) provides simple ways for people to reproduce, store and share words, images and other creative content, in return for fair payment. In doing so, it connects the creators, owners and users of copyright material.

## Code of Conduct

CAL is a signatory to the Code of Conduct for Copyright Collecting Societies (the Code). It is designed to ensure that the rights of all members and licensees are clearly stated, and that the operations of collecting societies are transparent and accessible.

The Code includes requirements for the Complaints Handling and Dispute Resolution procedures that collecting societies must follow. The Code and these procedures are available from CAL's website and on request.